

February 2, 2010
RYAN OAKLEY
8/01/08 (Date of Hire)

56

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For the period **August 1, 2008 through July 31, 2009**, you are entitled to:

0 VACATION DAYS

As of this date, you have selected **0** of those days:

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For the period **August 1, 2009 through July 31, 2010**, you are entitled to:

10 VACATION DAYS

As of this date, you have selected **5** of those days:

- (09) Dec. 24 (1/2 day free)
- (10) Aug. 23, 24, 25, 26, 27

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For the period **January 1, 2010 through December 31, 2010**, you are entitled to **3** floating/personal days:

3 FLOATING/PERSONAL DAYS

You have selected **1** floating/personal days:

- (10) Jan. 5

PLEASE NOTE: No vacation requests will be honored during the period of **March 1 and May 15**. Only **3** vacation days can be carried over from one vacation period to the next. Please plan accordingly.